

CIA Meeting Minutes

Thursday, January 31, 2019

3:30-4:30 PM

BA 524

Present: Cindy Aamlid, Jeff Bell, Kate Borowske, Lamine Conteh, Scott Crowell, Abu Haddud, Kristin Kovar, Nancyruth Leibold, Alan Matzner, Raphael Onyeaghala, Nadine Schmidt, Aimee Shouse, LeAnne Syring, Dwight Watson, Matt Zabka

Minute takers:

January 31 – Nadine Schmidt

February 14 – Nancyruth Leibold

February 28 – Matt Zabka

March 28 – LeAnne Syring

April 18 – Lamine Conteh

May 2 – Abu Haddud

1. Agenda—Consented to by all.
2. January 31st, 2019 Minutes: Reviewed. Minn State changed to Minnesota State. Approved unanimously.
3. Review of Work Plan Tasks: Reviewed tasks to accomplish.
RASL Reviews—meet with programs and review RASLs.
Faculty Development
Graduate Program Data
4. Assessment Day Debrief. Discussed frequency of Poster Session. (annual or every other year)
Discussed replacing afternoon reception with working lunch. PALS may report back instead of entire faculty.
Discussed ways to better involve students with Assessment Day (incentives).
5. Assessment Day Culture Matrix Data. Discussed jigsaw activity and sections of the matrix. Could divide into four different groups. Do as a workshop in one of our meetings. Discussed doing the activity at next meeting (Febr 28) or in March. Would use instrument to see if we are at the beginning, middle, or advanced. Read the document (AssessMatrix Rowan) ahead of time in preparation for the activity. Jeff will send out groups and instructions prior to next meeting. Provost Watson will prepare the activity and send to Jeff to send out to CIA members.
6. Professional Development: Reviewed the incentive grant to fund CIA members to attend the AALHE meeting on 6/10 to 6/13. Participants would need to secure their own travel and meals. Grant would pay for registration, one year membership, and two nights lodging at the host hotel. There would be six slots for CIA members to attend.
7. Adjourn

Minutes respectfully submitted by Nancyruth Leibold