

CIA Meeting Minutes
 Thursday February 27, 2020
 3:30-4:30 PM
 BA 524

Agenda Item	Vote	Duration	Running Time
1. Consent to Agenda	Consent	2 minutes	3:30-3:32
2. Approve 1/30/20 Minutes	Y	3 minutes	3:32-3:35
3. Brief Conversation about RASL Evaluation/Feedback	N	10 minutes	3:35-3:45
4. Making sense of Assessment Day Feedback	N	15 minutes	3:45-4:00
5. Moving LEP Assessment Forward	Y	remainder	4:00-
6. Adjourn			

Members Present: Ben Anderson, Lori Baker, Jeff Bell, Tim Beske, Lamine Conteh, Tony Greenfield, Abu Haddud, Nancyruth Liebold, Yumi Lim, Raphael O., Nadine Schmidt, LeAnne Syring, Teri Wallace, Wije Wijesiri

1. Consent to Agenda: agenda was approved
2. Approve 1/30/20 minutes: minutes were approved
3. Brief Conversation about RASL evaluation/feedback:

14 out of 31 program evaluation forms have been submitted. Jeff will check other folders on the T drive to see if some of the forms were uploaded in other folders. Biology and psychology both had good experiences in completing the forms with their programs. Forms provided good discussion around ways to improve assessment practices (e.g. quantifying data, creating category variables for on class rank, etc.).

4. Making sense of assessment day feedback

Out of 39 responses (68 present at assessment day).
 The majority of respondents were positive about using portfolios. Seemed to be a positive correlation between comfort level with assessment and evaluation rating of use of portfolios.

60% rated as positive about use of portfolios
 17% of faculty were strongly opposed to using portfolios.

Some reported fear of increased workload, lack of compensation, technology barriers, and costs associated with using a new platform A large number of comments were recorded by CIA members during the sessions. Might be helpful to have discussions with students about utility of portfolios. Some programs might not see why they should be using portfolios. Best practices could be helpful to review prior to moving forward (likely that benefits from their use depends on more particular ways they are being utilized).

A follow up survey might be helpful to administer. If so, who should this be sent to? Prior survey was mostly completed by faculty. Perhaps a video or other information could be sent to inform people about the use of portfolios. Frequency asked questions might be helpful to send to everyone.

Are tech fees able to be used for this?

5. Moving LEP assessment forward

Possible ways to move forward with aggregation of the LEP goals. Adopt core skills as LEP via a number of different methods including portfolios. Place goals on rotation and assess on that basis. Portfolios were considered to be a way to complete assessment aggregation holistically. Perhaps start with a pilot set of programs and go from there.

Discussion about how to approach assessing LEP; pick one goal or have all assessed? Challenge is going to be in how to aggregate the data across programs. Is it necessary to have the same measures to assess learning outcomes across programs. Value rubrics were designed around problem with multiple courses being assessed with a single instrument.

Discussion about effective ways to manage the portfolios and to get the students to buy in (likely need to connect with student's grade). Can faculty complete this without having students complete uploading to portfolio? Perhaps have one upload to the portfolios at end of the semester to increase efficiency rather than continually reminding students to upload to portfolios.

We could have a working lunch in the future to have an opportunity for faculty to reflect and to complete some of the analyses.

Concern with sampling across the 10 outcomes to avoid having "2nd class citizens" w/ LEP (having some programs being left out of primary/core learning outcomes).

Possibility of having course based assessment to assess each relevant outcome. AHA teams had difficulty with this. Difficulty as well with the upper level assessments if focused on MnTC goals that don't all readily track into upper level curriculum for all programs.

Perhaps have conversations at department meetings on what the goal is in using portfolios. Moving forward, maybe have sample or model portfolio to see how this would be implemented.

6. Meeting adjourned at 4:33

Minutes submitted by Ben Anderson