

SMSU Lactation Support Program

In recognition of the well-documented health advantages of breastfeeding for infants and mothers, the Southwest Minnesota State University (SMSU) provides a supportive environment to enable breastfeeding and breast pumping for employees during work hours.

University Responsibilities:

Breastfeeding and/or breast pumping employees who choose to continue providing milk for their infants after returning to work shall receive:

- **Breast Pumping Breaks:**

SMSU will provide reasonable break time each day to employees who need to express breast milk for their infant child. Employee's compensation will not be reduced for time used to express milk.

- **Breast Pumping Location:**

SMSU provides three private lactation rooms that offer quiet spaces to pump throughout the day. These spaces provide a lockable door, a comfortable chair and table, and a small refrigerator to store expressed milk and pumping equipment during the day. Rooms are located as follows:

- SM160 - Available Monday - Friday, 9 a.m. to 5 p.m.
- CH105 (Women's Center) - Available Monday - Friday, 9 a.m. to 5 p.m.
- Conference Center (Lower Lobby) - Available Monday - Friday, 7 a.m. to 11 p.m. and Saturday/Sunday, 10 a.m. to 11 p.m.

If employees prefer, they may also breast pump in their own private offices if agreed upon in advance consultation with their supervisor. Small refrigerators are available for checkout.

- **Supervisory/Staff Support:**

Supervisors are responsible to work with their employees to facilitate this program. Supervisors should alert pregnant and breastfeeding employees about the SMSU lactation support program. It is expected that all employees will assist in providing a positive atmosphere of support for breastfeeding moms.

Employee Responsibilities:

- **Communication with Supervisors:**

Approved March 9, 2017;

Revised September 1, 2018; October 31, 2018; July 12, 2022; August 22, 2024; January 21, 2025

Employees who wish to breast pump during the work period shall keep supervisors informed of their needs so that appropriate accommodations can be made to satisfy the needs of both the employee and the university.

- **Breast Pumping Equipment:**

Employees are required to provide all necessary equipment. Employees will also be responsible for the cleanliness of the designated space after usage.

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