Rubric for SMSU Library Research Award @ the Undergraduate Research Conference

Applicant Name: _____

Project Name: _____

	Excellent	Above Average	Emerging	Beginning
The Bibliography				
Bibliography	An abundance of sources were included in the bibliography.	An acceptable number of sources were submitted in the bibliography.	A modest number of sources were submitted in the bibliography.	Minimal bibliography was submitted.
Types & Formats and Breadth & Depth	Extensive variety of source types and sources demonstrating either multiple perspective or pursuing comprehensive coverage.	Added format variety or utilized tools or resources outside disciplines.	Added other source types: books, scholarly articles, media. May have been limited in source diversity (e.g., majority from one journal).	Used basic sources: textbook, websites.
	Possible Source Types include	*Books, articles, conferences, government documents, dissertations,*	*archives, manuscripts, technical reports, working papers,*	*statistics, data sets, audiovisual materials, realia, primary sources*
Citation Style	Cited all materials correctly in a standard format.	Cited materials correctly with few errors.	Cited most materials in a consistent way and/or cited materials with many errors.	Cited most materials, but not in a standard or consistent way.
Essay & Research Process				
Abstract	Abstract clearly summarizes the project.	Abstract covers most project components.	Abstract included, but did not clearly explain project.	Abstract was poorly written.
Search Tools	Searched outside of the SMSU Library in tools such as Worldcat, other library catalogs or digital collections, etc.	In addition to using discipline-focused databases, used applicable databases outside discipline.	Primarily used databases in the discipline.	Used basic tools such as OneSearch and general databases or databases weren't specified.
Search Techniques	Continued to modify search strategies; used search limits; identified key authors; followed footnotes and references; used cited reference searching.	Used Boolean techniques, phrase searching, variety of search terms, subject headings.	Used phrase searching or variety of search terms.	Used basic keyword searching or didn't indicate search techniques.
Reflection Requirements	Met the 300-500 word thorough reflection of the research process used throughout the project.	Met the 300-500 word essay requirement with complete or nearly complete reflection.	Met the 300-500 word essay requirement, but reflection may be missing some detailed description.	Didn't meet the 300-word minimum or missing extensive details.

Essay Requirements	Addressed all 6 required questions.	Addressed 5 required questions.	Addressed 4 required questions.	Addressed less than half of required questions.
Reflection of Research Process	Described an understanding of knowledge creation and the impact of different sources on research.	Expanded description of research techniques and exploration.	Adequate description of the research process. Described how to do basic academic research.	Limited reflection of the research process.
The Presentation				
Mechanics & Punctuation	Virtually free of punctuation, spelling, capitalization errors.	Contains rare punctuation, spelling, and/or capitalization errors.	Contains few punctuation, spelling, or capitalization errors.	Contains some errors of punctuation, spelling, and/or capitalization.
Visual Design	Exceptional utilization of URC template suggestions. Exceptional readability and balance of image and text.	Appropriate utilization of URC template suggestions. Appropriate readability and balance of image and text.	Minimal use of URC template suggestions. Unbalanced use of text and graphics and/or lack of clarity or readability.	Does not follow URC template suggestions. Unbalanced use of text and graphics and/or lack of clarity or readability.
Graphics & Text	Exceptional graphic selection and readability of font.	Appropriate graphics and acceptable font selection.	Poor quality graphics and/or font selection/ difficult to read.	Inappropriate or missing graphics and/or poor font selection/difficult to read.
Engagement & Communication, & Presence	Actively and effectively engages audience. Communication suggests extensive knowledge and presents a mature professional demeanor.	Effectively engaged with audience, communication suggests appropriate knowledge, and presents a professional demeanor.	Somewhat enthusiastic but struggles to communicate clearly. Demeanor is appropriate.	Difficulty communicating (projection, mumbling, eye contact) or inappropriate demeanor.
Appearance	Appropriate presentation attire.	**	**	Inappropriate presentation attire.